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## FORMVERSE WEBAPP: PASSWORD RESET & INITIAL LOGIN

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# FORMVERSE

## FORMVERSE WebApp: Password Reset & Initial Login

If you are logging in to the **FORMVERSE WebApp** for the first time, you must first open the web application by visiting:

- <https://formverse.yourdomain.com/FORMVERSESERVER/WebApp/Login.aspx>

Once the page is open, you can begin the **Password Set** process for your first-time login. First, enter your company email address as the login account. After, select the **Reset Password** link and the **FORMVERSE** system will send a Password reset email to your company email address.

The image displays two screenshots of the FORMVERSE WebApp login page. The top screenshot shows the login form with the email 'agautron@formverse.com' and the 'Reset password' link highlighted with red boxes. The bottom screenshot shows the same form with a green notification banner at the top stating 'An email with reset password link was sent to your account.'

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When you receive the **Password Change** link you will be given a **Reset Code**, and **Link** to set your Password.

The screenshot shows an email inbox on the left with a message from Formverse. The main content is the email body, which includes a greeting, a message about a password change link, and a table of login data.

Login data:	
User name	Andrew.Gautron@iqor.com
Reset code	8193
Link to change password	<a href="#">Click</a>

Upon Opening the Password Change link, please enter your **company email address**, your **Reset Code** provided within the email, and your new **password**. When you are satisfied with your Password, please select **Change Password**.

The screenshot shows the 'Change password' web application interface. It features a header with the Formverse logo and a 'Login' link. The main content area has a title 'Change password' and a form with the following fields:

- Email address:
- Reset code:
- Password:
- Confirm password:

Below the form is a blue 'Change password' button. At the bottom, there is a note: 'The new password must meet the following criteria: Include at least 1 characters'.

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